California Energy Commission
New Solar Homes Partnership (NSHP)

FAQ – Switching to the *NSHP Guidebook, 11th Edition* (Existing Projects)

1. How do I request to switch my project so it is subject to the *NSHP Guidebook, 11th Edition*?
   a. Send an email to renewable@energy.ca.gov and include: Your project name and ID number, the Flexible Installation (FI) calculator form (with the associated .huf input file), and acknowledgement that your project will be subject to all *NSHP Guidebook, 11th Edition* requirements.

2. How can I take advantage of the incentive increase for the 2016 Building Energy Efficiency Standards (*Energy Standards*) projects?
   a. You are not required to switch to the *NSHP Guidebook, 11th Edition* for this change to be applied. Energy Commission staff will automatically update rebate amounts for all unpaid payment claim applications reserved and subject to the 2016 *Energy Standards*.

3. My project incentive was reserved assuming it would be built under the 2013 *Energy Standards*, but it was permitted under the 2016 *Energy Standards*. Do I need to switch to the *NSHP Guidebook, 11th Edition*?
   a. Yes, if your project is subject to the *NSHP Guidebook, 9th Edition*, or earlier. Homes built to the 2016 *Energy Standards* are not eligible under guidebook editions prior to the *NSHP Guidebook, 10th Edition*.

4. My multisite project was reserved assuming it would be built under the 2013 *Energy Standards*, but some of the sites had permits pulled under the 2016 *Energy Standards*. Does my entire project need to switch to the *NSHP Guidebook, 11th Edition*?
   a. Only the sites permitted under the 2016 *Energy Standards* are required to switch to the *NSHP Guidebook, 11th Edition*. However, you may find it administratively simpler to switch all sites.

5. Some of the sites within my multisite project are switching to the *NSHP Guidebook, 11th Edition*. Do I need to create a new project in the NSHP web tool?
   a. No. You can keep the same project in the web tool, and NSHP staff will process the guidebook change for the requested sites.

6. I have an existing project where the solar energy systems will be leased. Do I need to submit a lease agreement?
   a. As of the effective date of the *NSHP Guidebook, 11th Edition*, all projects, regardless of guidebook edition, are no longer required to submit lease agreements or PPAs as a required document at the payment claim stage. In addition, the Incentive Disclosure Affidavit and Lease/PPA Reservation Form have been discontinued.